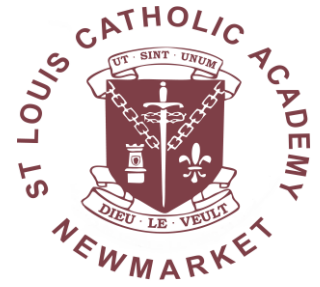




St. Louis Catholic Academy
 Fordham Road
 Newmarket
 Suffolk
 CB8 7AA

Head of School: Mr Nick Kerin
 Executive Headteacher: Mrs Clare Clark

01638 662719



14th July 2020

Dear Parents

The following information is to notify you of our arrangements for entry and exit to the school from September. As you will be aware the government expects that all children will return to school after the summer holiday. The school has compiled a full risk assessment and we will continue to operate a 'bubble' format so that the children are limited in the number of others they mix with at school.

In accordance with government guidelines, and in line with our mixed age class structure we intend to operate 'phase bubbles'. An overview of 'bubbles', including start and end of day times and location points is as follows:

Bubbles from September 2020												
	1	2	2	3	3	3	4	4	4	5	5	5
Class	Acorns	Holly	Cherry	Rowan	Lime	Oak	Elm	Beech	Sycamore	Hazel	Larch	Maple
Cohort	FS1	FS2	FS2	Y1	Y1/2	Y2	Y3	Y3/4	Y4	Y5	Y5/6	Y6
08:40										Arrive A	Arrive B	Arrive C
08.50							Arrive A	Arrive B	Arrive C			
09.00				Arrive A	Arrive B	Arrive C						
09.10	Arrive A	Arrive B	Arrive C									
14:50	Dep A	Dep B	Dep C									
15:00				Dep A	Dep B	Dep C						
15:10							Dep A	Dep B	Dep C			
15.20										Dep A	Dep B	Dep C

Arrival and departure times have been staggered to ensure that families from different bubbles do not mix. We request that you socially distance from other families whilst awaiting entry and exit. Please bring your child to your allocated arrival area promptly at the designated time. Departure will be from the same point at the designated time.

Entry and exit points are as follows:

A = Enter school from Rayes Lane and wait at the entry gate by the Astro turf.

B = Enter school from Fordham Road and wait at gate before the FS2/KS1 building.

C = Enter school from Fordham Road and wait at gate between the new and old buildings.

Staff will meet you at the entry and exit points and take children from there into their classrooms. If you have any questions please do not hesitate to ask. As a school we will endeavour to make this process work effectively to ensure the safety of all members of our school community and we welcome your support to enable this.

Yours faithfully

Mrs Clare Clark
Executive Headteacher

